**Questions related to prototype/requirements**

1. Should the user be given a slot each for preference/exclusions sets or be allowed to use multiple slots?
2. Does the initiator have to discuss any extra special equipment requests with the participants?
3. If users must be removed from the meeting, should they be notified?
4. Currently in the prototype, the initiator can’t cancel a meeting, should this be possible?
5. In the current prototype, there is no level of importance for the users. Should this be divided into different levels?
6. Should the initiator be able to add their own location outside of the specified rooms?
7. If the initiator changes the slot for a meeting that falls within the range of a user’s preference set, should the user be notified?